

Synopsis

SparkCharts®: The information you need—concisely, conveniently, and accurately. Created by Harvard students for students everywhere, these study companions and reference tools cover a wide range of college and graduate school subjects, from Business and Computer Programming to Medicine, Law, and Languages. They'll give you what it takes to find success in school and beyond. Outlines and summaries cover key points, while diagrams and tables make difficult concepts easier to grasp. This six-page chart covers: Introduction to parliamentary procedure The deliberative assembly Motions Officers Minutes and standard order of business Committees Boards Mass meetings Conventions Amending bylaws Disciplinary proceedings Glossary of terms

Book Information

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Customer Reviews

Procedural questions and challenges come up frequently at my organization's meetings. I can see this chart being very useful as an immediate reference that I can easily carry with me. The only thing I can't find is a definitive statement of what version of RR this is based on, that would be very helpful. Since there is a bullet noting the 10th edition as the most recent, I'm guessing this is based on the 10th version. The 11th edition is actually the latest version but I have a differences chart for 10 and 11, so this still works for me.

Bought these for all the members of the not-for-profit board I sit on - very handy reference to slip into the Board Binders, and was a great tool to walk them through some of the more intricate details of

Robert's Rules. Very well made and durable, and you can even write on them with a dry erase marker!

I gave this to all of the bod upon my installation as president. It will be a useful tool for use during our meetings

I have appreciated the condensed version.

Just what I was looking for. Plenty of information at your fingertips. Worth the money. Type is very small but it has to be. Not going to use this at meeting but review what you need and be informed.

Durable, well organized, helpful in fulfilling my needs, convenient to have on podium for fast referencing. I bought 2 copies to 'gift' to friends for their benefit.

Type is so small. Who can read it? Who's going to get out a magnifying glass in the middle of a meeting, where light isn't always optimal, anyway, and squint your eyes and optically scroll down to find the specific needed point. When you need an answer, you need it right away. Maybe if you really study this chart ahead of time and know exactly what is on it and where it is on it, then you'll know where to look to justify a cause of action. However, this is a chart, not the real Roberts' Rules. So it might not be trusted as an authoritative source. I'd just get the book. I've never used this in a meeting, but I have used the book . . . the updated and readable one. It's surprising how clear and well-written the new versions of the real book actually are. Much better than a page like this one.

After, sixty-years I need this clear statement on the various classes of motions, etc. Will use it as a reference in the next year or so. A very good overview.

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